

Open Streets at Penn Fest
Sunday, September 15
1:00 – 5:00pm
Penn Avenue, Richfield MN

Open Streets at Penn Fest has grown into a very large and exciting event! We are anticipating over 125 attractions including local organizations and businesses.

Because of the large number of groups participating in our event, we ask that you read the following information carefully to ensure a smooth set-up and successful event.

- Penn Avenue will be closed from 11:00am-6:00pm from Hwy. 62 to 76th St.
- This means that you CANNOT drive on Penn Avenue after 11:00am at the major intersections to get to your spot! This includes 66th Street and the exit from Hwy. 62 onto Penn Ave. south. Please use side streets.
- **We are asking people to wait until 11:30am to begin setting up. Because it takes our crews some time to close down the intersections, there will still be traffic traveling on Penn until the street is securely closed down.** So after 11:30am you may access Penn Avenue from the side streets to unload any supplies or equipment and you must have your vehicle off of the street by noon. Please use only one vehicle to bring supplies in, this will create less congestion.
- **Please refer to the map for your group's assigned number and location. This number will be painted on the street the day of the event to indicate where your group will set up.** The map is small so your location on the street may differ slightly the day of the event!
- We use spray chalk to mark assigned numbers on the street. If it is raining or if the streets are wet, the chalk may not be visible. If that's the case, we ask that all groups and businesses try their best to locate themselves according to the map.
- After unloading your supplies, park on a side street. There will not be parking available in any lots on Penn Avenue. Please be aware of posted No Parking signs on certain streets.
 - The intersection of Penn & 70 ½th Street will be partially blocked with a logrolling activity.
- There will be volunteers stationed at some of the intersections to help direct people to their locations.
- **Be sure to bring all needed supplies.** Open Streets at Penn Fest organizers will not be able to provide tables, chairs, tents, extension cords, etc.

- If you are setting up a tent, please use weights to hold it down! Even the slightest gust of wind can send your tent flying. Please do not drive stakes into the pavement or set-up your tent on private property.
- Electricity is not available!
- Please keep your booth and activity to the outermost lane you are assigned to. The inner two lanes of Penn will be kept open for pedestrians to walk, bike, etc.
- Please do not set up your booth or activity so that it blocks resident's driveways or street intersections. Some residents may need to access their driveways during the event and our emergency service vehicles need access to all of the intersections.
- Stay off of lawns and private property.
- You are only allowed to serve food or have food products (including fruit, popcorn, candy, bottled water, pre-packaged goods, etc.) at your space if you have a Temporary Food License! Health inspectors check each booth space and if you are in violation of this rule, you will be asked to stop serving your items.
- Open Streets at Penn Fest strives to be an accessible event. Ideas to make your space accessible-friendly:
 - Have materials accessible to all (i.e. different languages, large text)
 - Have extra chairs for people to sit down and rest
 - Activities that engage individuals of all abilities, adapt your activities as necessary
- There will be designated accessible parking available on both sides of Queen Avenue, between 68th Street and 69th Street. The parking lot at the Fraser School (2400 W. 64th St.) will have accessible parking available as well.
- Some of our food trucks will begin serving food at 12:15pm. This will give you a chance to grab some food before the event begins. Participating trucks are: Anchor Fish & Chips, D&D Goodies, Heavy Metal Grill, Amazing Momo and Doc Popcorn.
- A 5K race will take place at 1:00pm. Please be respectful of the runners' safety, allowing them room to run through without interruptions. And cheer them on!
- As people pass by, please encourage them to participate with you. This will be a great time to showcase your group or business.

- **Open Streets at Penn Fest will end at 5:00pm.** You may pull your vehicle onto Penn Ave. at that time to load up your supplies. Please make sure you take everything with you. Please clean up your area before you leave, garbage boxes will be on the street for you to use
- The street is scheduled to re-open at 6:00pm. You must have everything off of the street at that time.
- Open Streets at Penn Fest is a rain or shine event. If it is raining, please use your own discretion in participating.
- **If severe weather is an issue, please call our weather line at 612-861-9189 option #4 for any updates or changes. We will also do our best to update our Facebook page.**
- **Please share ALL of this information with everyone who may be participating with your group so everyone knows where to go and how to get there!**

Thank you for participating in Open Streets at Penn Fest!

**Any questions, please contact Ann Jindra, Richfield Recreation Supervisor,
612-861-9361 or ajindra@richfieldmn.gov**